

Eyota Township
Board Meeting
Wednesday, February 8th, 2023

Opening

The regular meeting of the Eyota Township Board was called to order at 7 pm on, at the Eyota Ambulance Barn by Brian Halvorson. Pledge of Allegiance recited.

Present

J Schumann, F Merchant, D. O'Neill, D. Kullot, B. Halvorson, Maureen Lewis (Deputy Clerk)

Absent

None

Guests

Jeff Pagel, Justin Wendt (Eyota Assistant Fire Chief)

Treasurer Report

Stands as read. Approved by B. Halvorson

Approval of Minutes

The Minutes of the January 11th, 2023 were read and approved. Motion by D. O'Neill, second by J. Schumann Motion passed.

Open Issues

1. Fire Levy Discussion – Discussed and presented by Dan O'Neill. A motion was made to approve the levy at a 3% rate by Brian Halvorson with a second from Dan O'Neill. Motion passed.
2. MATIT – Frank sent out email with links to training and spring courses.
3. OCTOA – Bill was paid. Food was provided. Elmira did split the cost of the meal.
4. PERA reporting – Frank needs authorization to complete reporting. Brian Halvorson signed the authorization form. Report was submitted.
5. Indebtedness reporting – The Eyota Township does not have any indebtedness to report. No balances present for debt.
6. Upcoming Audits were discussed – MATIT, PERA, Taxes, Accounting. Audit meeting was set for 5:30 pm on March 8th, prior to the regular township board meeting. All audits are ongoing and completed with no issues found or reported.
7. Discussed annual meeting agenda – we will again be following the outline provided by MATIT for the meeting. No additions or changes.

8. Bremer credit card and accounts changes – A resolution will be created at the annual meeting.
9. EVFDRA investment report card was reviewed. This is for Calendar year 2021.
10. Fire department billing needs/changes – A change will be made to a new biller moving forward. Jeff Peck is working with the new vendor to arrange a transition.
11. ARPA reporting – address will be changed to what is needed for ARPA reporting.
12. 1099's from Tax Preparer – All tax forms were completed and all payments were made.
13. Solar Farms update – Letter was sent by Jim Schumann to the county commissioner asking for guidance and ordinance clarification. County informed that state statutes address solar farms.
14. Ambulance Levy discussion – Discussed numbers and documents provided by Ambulance Service. Levy will be set at annual meeting.
15. Requests for bids and contractor estimates are to be sent out by the end of February.
16. Report for Audit and future budgeting work was created and discussed. It will be used for the March 8th, 2023 audit meeting.

Pay Bills – A motion was made by D. O'Neill, and seconded by B. Halvorson, to Pay Bills. Motion passed.

Around the Table (Clerk) –

1. Discussed bids/estimates letter to contractors. Discussed future Google Workspace training.

Adjournment

Meeting was adjourned at 8:15 pm by Dan. O'Neill, second by Brian Halvorson. Motion passed. The next general meeting will be at 7 pm on Wednesday, March 8th, 2023, at Eyota Ambulance Barn.

Minutes submitted by Franklin Merchant, Clerk

Approved on March 8th, 2023

Brian Halvorson

Daniel O'Neill

James Schumann